

# Oxford Houses of South Carolina

## HOUSING SUMMARY REPORT

(To be completed and brought to Chapter Meeting each month)

Month: \_\_\_\_\_ Name of House: \_\_\_\_\_ Capacity: \_\_\_\_\_

House President \_\_\_\_\_ House Meetings Day/Time \_\_\_\_\_

Vacancies: \_\_\_\_\_ # of Applications Received: \_\_\_\_\_ # Admitted: \_\_\_\_\_

DEPARTURES: - Relapses: \_\_\_\_\_ Voluntary: \_\_\_\_\_ Other Causes: \_\_\_\_\_

Total Number of Residents at the End of Month: \_\_\_\_\_ Contracts: \_\_\_\_\_

Names of those who relapsed: (please include any departures who still owe money, the amount and the reason E.E.S. (Equal Expense Shares/ dues, fines, etc. ).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$ in Checking: \_\_\_\_\_

Number of Members owing E.E.S.: \_\_\_\_\_ Total Outstanding E.E.S.: \_\_\_\_\_

Total number of unpaid bills: \_\_\_\_\_ What bills are unpaid: \_\_\_\_\_

LOAN STATUS: Loan Payment # \_\_\_\_\_ Date Due: \_\_\_\_\_ Amount of Payment: \_\_\_\_\_

Amount of Contribution to World Services: \_\_\_\_\_

Monthly Audit Attached: Yes \_\_\_\_\_ No \_\_\_\_\_

Vacancies Updated on Website: Yes \_\_\_\_\_ No \_\_\_\_\_

House Answering Machine/Voicemail Checked Daily: Yes \_\_\_\_\_ No \_\_\_\_\_

Comments (how is your House doing: AA/NA Attendance, Conflicts, Etc...)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature and Title: \_\_\_\_\_